

Krishna Institute of Engineering and Technology
Literary & Management Fest – 2023-24
HR Club Requirement List

Step-by-step event plan:

Step 1: Registration (*Google Form*)
(*Registration Fee: ₹50/-*)

Step 2: Welcoming the participants

(*Date: -01-2024*)

(*Time: 9:00 AM to 2:00 PM*)

(*Location: Seminar Hall, KSOP, KIET Group of Institute, Delhi-NCR, Meerut Rd, Ghaziabad, Uttar Pradesh 201206*)

Step 3: 1st Activity “**Just a Minute**”

Description:

- **Event Name:** Just a Minute
- **Format:** Rapid-fire round of insights
- **Challenge:** Articulate views on randomly assigned topics in 60 seconds
- **Audience Experience:** Captivating brevity and compelling narratives
- **Inclusivity:** Welcomes seasoned orators and those discovering their voice
- **Emphasis:** Appreciate the richness of succinct expression
- **Atmosphere:** Transcends the ordinary, creating a symphony of thought
- **Participation:** Open to all who want to share, connect, and make their mark
- **Unique Selling Point:** Where brevity meets brilliance, and perspectives are unleashed in sixty seconds flat

Objective:

- Improve spontaneous speaking skills
- Enhance communication abilities within a short timeframe
- Develop quick thinking and on-the-spot articulation
- Practice conveying ideas succinctly
- Foster clarity of expression
- Build confidence in speaking on various topics

How the activity (*Just a Minute*) will be conducted:

- The participants will pick a number slip from the slip-box/jar. (Estimated participants - **50**)
- On the basis of that number they will be shown a random picture and they have to talk about it for a minute.
- Then **15** participants will be selected for **2nd** activity.

Judging Criteria:

- **Clarity:** Clearly convey ideas within 60 seconds.
- **Conciseness:** Articulate viewpoints without unnecessary details.
- **Relevance:** Directly address the assigned topic.
- **Spontaneity:** Exhibit dynamic and quick thinking.
- **Confidence:** Speak with assurance and composure.
- **Engagement:** Capture and maintain audience attention.
- **Structure:** Organize thoughts logically for coherence.
- **Expressiveness:** Infuse passion into your delivery.
- **Time Management:** Stay within the 60-second limit.

- **Impact:** Leave a lasting impression with a compelling message.

"Just a Minute" values clarity, brevity, and impactful expression. Make every second count!

Step 4: 2nd Activity “Sparkle the Inner-You”

Description:

- **Event Name:** Sparkle the Inner-You
- **Categories:** Singing, Dancing, Poetry, Shayari, Mimicry
- **Purpose:** Showcase and celebrate diverse talents and creativity
- **Judging Criteria:** Originality, flair, and the X-factor
- **Audience Engagement:** Connect with like-minded enthusiasts
- **Format:** More than a competition; a creative celebration
- **Participants:** Seasoned performers and rising stars
- **Opportunities:** Seize the spotlight and make the event unforgettable
- **Emphasis:** Boundless creativity within each participant
- **Event Motto:** Sparkle the Inner-You—unveil your unique gifts!

Objective:

- Boost self-awareness
- Encourage self-reflection
- Cultivate a positive self-image
- Foster personal growth and development
- Enhance emotional well-being
- Build confidence and self-esteem

How the activity (*Sparkle the Inner-You*) will be conducted:

- The selected **15** participants will perform their talents one-by-one on the stage.
- Every participant will get **5** minutes to present their talents.
- At last judges will choose top **3** participants.

Judging Criteria:

- **Originality:** Show a unique presentation.
- **Flair and Style:** Display personal flair and style.
- **Technical Skill:** Demonstrate proficiency in your talent.
- **Emotional Impact:** Connect emotionally with the audience.
- **Stage Presence:** Command the stage with confidence.
- **Creativity:** Embrace creative elements.
- **Adherence to Theme:** Align with the event theme.
- **X-Factor:** Capture that special something.
- **Audience Engagement:** Connect with the audience.
- **Overall Entertainment Value:** Deliver an entertaining performance.

"Sparkle the Inner-You" celebrates your individuality and creativity. Let your true self shine in this captivating showcase!

Step 5: Price Distribution

What we need? (*Requirements*):

- Bouquet
- Trophy (3)(Different Sizes)
- Certificates

- Chart paper (3- for number badge)
- Posters
- Projector
- Mike
- Speaker